



Republic of the Philippines  
Province of Oriental Mindoro  
**Municipality of Socorro**

**BIDS AND AWARDS COMMITTEE**

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**NOTICE OF AWARD**

March 4, 2025

**NCOPY DIGITAL PRINTING SERVICES**

Barcenaga, Naujan, Oriental Mindoro

Dear Sir/Madame:

We are please to notify you that the Supply and Delivery of Ink and Toner is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Quotation at a Contract Price equivalent to Seventy Two Thousand Four Hundred Twenty Pesos (P 72,420.00).

You are therefore required, within ten (10) days from the receipt of this Notice of Award, to formally enter into contract with us,

Very truly yours,

  
**HON. NEMMEN O. PEREZ M.D.**  
Municipal Mayor

Conforme:

  
NICKO A. FEDELIN  
Name of Representative of the Bidder

NCOPY DIGITAL PRINTING SERVICES

Name of the Bidder

Date: 3-4-2025



Republic of the Philippines  
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Municipality of Socorro

## BIDS AND AWARDS COMMITTEE

### RESOLUTION NO. 2024-02-040

#### RESOLUTION RECOMMENDING THE USE OF SHOPPING- AS AN ALTERNATIVE MODE OF PROCUREMENT IN THE SUPPLY AND DELIVERY OF INK AND TONER FOR THE OFFICIAL USE OF DIFFERENT OFFICES IN THE MUNICIPALITY OF SOCORRO

WHEREAS, per Purchase Request No. 2024-02-035 dated February 24, 2025 the Municipality of Socorro has to purchase ink and toner for the official use of different offices in the Municipality of Socorro with an Approved Budget for the Contract Amount of Seventy Three Thousand Five Hundred Pesos (Php.73,500.00);

WHEREAS, under Republic Act No. 9184 (RA 9184), otherwise known as "Government Procurement Reform Act" (GPRA), and its Revised Implementing Rules and Regulations (RIRR), all procurement shall be undertaken through competitive public bidding except only under highly exceptional cases where the procuring entity may resort to alternative methods of procurement; and the same shall be subject to the prior approval of the Head of the Procuring Entity.

WHEREAS, Under Section 52 of the 2016 Revised IRR of RA 9184, Shopping is a method of procurement of goods whereby the procuring entity simply request for the submission of price quotation readily available off-the shelf goods or ordinary/regular equipment to be procured directly from supplier of known qualifications;


WHEREAS, pursuant to the above-mentioned provision, shopping may be employed for the procurement of ordinary or regular; office supplies and equipment not available in the Procurement Service involving an amount not exceeding the threshold prescribed in annex H of said IRR;

NOW THEREFORE, we the members of the Bids and Awards Committee do hereby RESOLVED as it is HEREBY RESOLVED

- 1) To recommend that the supply and delivery of ink and toner for the official use of different offices in the Municipality of Socorro with an Approved Budget for the Contract Amount of Seventy Three Thousand Five Hundred Pesos (Php.73,500.00) be procured through shopping;
- 2) To recommend for approval of the Municipal Mayor the foregoing findings.

RESOLVED FURTHER to furnish a copy of this resolution all concerned offices for their information and reference.

RESOLVED at the Municipality of Socorro this 24<sup>th</sup> day of February 2025.

  
MARY MYLENE L. KONG  
BAC Member


  
ANICETO M. DIMACULANGAN  
BAC Member

  
AUREA B. MANALO  
BAC Member

  
ENGR. LOURDES D. MATALOG  
BAC Vice Chairperson

  
LOWELYND. YLAGAN  
BAC Chairperson

APPROVED:

  
HON. NEMMEN O. PEREZ, M.D.  
Municipal Mayor  
Date: 2-24-2025